

Notice of Meeting  
**BOARD OF TRUSTEES OF THE GALVESTON WHARVES**  
Regular Monthly Meeting  
Tuesday, December 15, 2020 - 9:30 a.m.  
Port of Galveston  
123 Rosenberg Avenue, 8th Floor  
Galveston, TX 77553

**NOTICE OF MEETING**

One or more members of the Board of Trustees of the Galveston Wharves may attend the Regular Monthly Meeting scheduled at 9:30 a.m. on December 15, 2020 at the Port of Galveston, 123 Rosenberg, Galveston Texas 77550, by video-conference in order to advance the public health goal of limiting face-to-face meeting (also called "social distancing") to slow the spread of the Coronavirus (COVID-19)

There will be no public access to the location described above. The Galveston Wharves Board meeting will be live stream through the Port of Galveston Website.

**BOARD OF TRUSTEES**

Chairman Albert P. Shannon  
Vice Chairman Elizabeth Beeton  
Trustee Craig Brown  
Trustee Harry D. Maxwell, Jr.  
Trustee E.L. "Ted" O'Rourke  
Trustee Jeff Patterson  
Trustee Todd P. Sullivan  
Rodger Rees, Port Director/CEO  
Anthony P. Brown, Port Attorney

**A. CALL TO ORDER**

- A.1. Roll Call
- A.2. Declaration Of Quorum
- A.3. Pledge Of Allegiance
- A.4. Invocation

**B. DECLARATION OF CONFLICTS OF INTEREST BY TRUSTEE**

**C. GENERAL BUSINESS**

**C.1. COMMENTS FROM THE PUBLIC**

The Public will be permitted to submit public comments electronically. Comments can be submitted

to: [HTTPS://WWW.PORTOFGALVESTON.COM/FORMCENTER/PUBLIC-COMMENT-FORM-2/PUBLIC-COMMENT-FORM-36](https://www.portofgalveston.com/formcenter/public-comment-form-2/public-comment-form-36)

**C.2. APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES**

Documents:

### **C.3. PORT DIRECTORS REPORT**

Documents:

[PORT DIRECTORS REPORT.PDF](#)

### **D. BUSINESS ITEMS**

#### **D.1. Consider And Approve CFO Report - Consent Agenda**

- Consider Board and Staff Expense Reports (a.)
- Consider Financial Statements (b.)
- Accept Port Investments Report (c.)
- Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances Report (d.)
- Accept Cash Flow Projections (e.)
- Accept Monthly Delinquent Accounts Receivable Analysis (f.)
- Accept Vendor Check Register Report (g.)
- Consider Trade Development (h.)

Documents:

[1. CFO REPORT 12-15-20.PDF](#)  
[A..PDF](#)  
[B..PDF](#)  
[C..PDF](#)  
[D..PDF](#)  
[E..PDF](#)  
[F..PDF](#)  
[G..PDF](#)  
[H..PDF](#)

#### **D.2. Discuss And Consider Adding A Notes Receivable Item On The Delinquent Accounts Reporting**

Documents:

[D.2.PDF](#)

#### **D.3. Consider And Approve Response Letter To The USACE Coastal Texas Study**

Documents:

[D.3.PDF](#)

#### **D.4. Consider And Approve Proposed Purchasing Policy Of The Board Of Trustees Of The Galveston Wharves**

Documents:

[D.4.PDF](#)

#### **D.5. Consider And Approve Giving Authority To Port Director To Execute An Agreement Execute A Three Year Contract, With Option To Renew For Two Consecutive One-Year Terms, Between The Board Of Trustees Of The Galveston Wharves And Tricom Services For Portwide Janitorial Services**

Documents:

[D.5.PDF](#)

**D.6. Consider And Approve Awarding The Police Boat Grant To S.A.F.E. Boat Int'l.**

Documents:

[D.6.PDF](#)

**D.7. Consider And Approve Foreign - Trade Zone Operating Agreement Between The Board Of Trustees Of The Galveston Wharves And International Raw Materials LTD**

Documents:

[D.7.PDF](#)

**D.8. Consider And Approve The Renewal Of Stevedore Licenses Of Existing Licensed Stevedores For 2021**

Documents:

[D.8.PDF](#)

**E. RECESS INTO EXECUTIVE SESSION**

**E.1. ANNOUNCE GOING INTO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE**

**Section 551.071 - Consultation with Attorney**

- a. Legal Privilege Associated with Attorney-Client Communications
- b. Legal Questions Regarding Cruise Vessel Passenger Fees
- c. No. 3:19-CV-00272, William Dunn, et al v. Kone, Inc., et al, in the United States District Court for the Southern District of Texas, Galveston Division
- d. Legal Claims by Gulf Copper
- e. Consult with Attorney Regarding Laws Effecting Port Operations

**Section 551.072 - Real Estate**

- a. Gulf Copper

**Section 551.074 - Personnel**

- a. Deliberate the Appointment, Employment, Evaluation, Reassignment, or Duties of a Public Officer or Employee

**Section 551.087 - Economic Development Negotiation**

- a. Discuss and Deliberate Regarding Commercial or Financial Information Received from a Business Prospect Seeking to Locate, Stay, or Expand at the Port of Galveston, or Deliberate the offer of a Financial or Other Incentive to such a Business Prospect

## **ADJOURNMENT OF EXECUTIVE SESSION**

### **F. RECONVENE REGULAR MONTHLY MEETING**

### **G. BUSINESS ITEMS CONTINUED**

#### **G.1. Discuss And Consider 2021 State Legislative Agenda**

Documents:

[G.1..PDF](#)

### **H. COMMENTS FROM THE BOARD OF TRUSTEES**

Pursuant to Texas Government Code Section 551.0415, Trustees may report on any of the following items:

1. Expressions of thanks, gratitude, and condolences
2. Information regarding holiday schedules
3. Honorary or salutary recognition of a public official, public employee, or other citizen
4. Reminders regarding Galveston Wharves events
5. Reminders regarding community events
6. Health and safety announcements

### **I. SET DATE OF NEXT BOARD MEETING, TIME AND LOCATION**

### **J. ADJOURNMENT**

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS – AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS. AS USED IN THIS NOTICE, THE TERM “EXECUTIVE SESSION” MEANS A “CLOSED MEETING” AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE SESSION, THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

**I certify that the above Notice of Meeting was posted in a place convenient to the public, in accordance with Chapter 551 of the Texas Government Code, on or before 4:00 p.m. Friday, December 11, 2020.**

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**Rodger Rees, Port Director/CEO**

#### **PLEASE NOTE:**

**IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THE PORT'S OFFICE, 123 ROSENBERG, GALVESTON, TEXAS 77550 (409-765-3921).**

