

Board of Trustees of the Galveston
Wharves
REGULAR MONTHLY MEETING
Tuesday, December 12, 2023 9:30 a.m.
Port of Galveston
123 Rosenberg Avenue, 8th Floor
Galveston, TX 77550

BOARD OF TRUSTEES
Chairman Victor Pierson
Vice Chairman Jeff Patterson
Trustee/Mayor Craig Brown
Trustee Willy Gonzalez
Trustee Sheila S. Lidstone
Trustee Richard Moore
Trustee James D. Yarbrough
Rodger Rees, Port Director/CEO
Anthony P. Brown, Port Attorney

NOTICE OF MEETING

The Regular Monthly Meeting is open to the public.

A. CALL TO ORDER

- A.1. Roll Call
- A.2. Declaration Of Quorum
- A.3. Pledge Of Allegiance
- A.4. Declaration Of Conflicts Of Interest By A Trustee

B. PRESENTATIONS AND ANNOUNCEMENTS

Announcement of Public Events

- o December 19, 2023 Open House at Cruise Terminal 28 from 4-6 p.m. to share information and gather public comments about major cruise and cargo projects.
- o December 20, 2023 Welcoming Carnival Jubilee Public Event at Piers 20-21 from 8:00 - 9:00 a.m.

C. GENERAL BUSINESS

C.1. APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES

Documents:

[MINUTES REGULAR MONTHLY MEETING 11 21 2023.PDF](#)

C.2. COMMENTS FROM THE PUBLIC

C.3. PORT DIRECTOR'S REPORT

Documents:

[PDR 12-12-23 .PDF](#)

D. RECESS INTO EXECUTIVE SESSION

D.1. ANNOUNCE GOING INTO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE

Section 551.071 - Consultation with Attorney

- a. Address Legal Questions or Issues Raised by Trustees
- b. Update on FEMA and TDEM
- c. Update on Operating Agreements with Cruise Lines
- d. Discuss No. 1:23-CV-23413, Kathryn Ramirez v. Carnival Corporation

Section 551.074 - Personnel

- a. Deliberate the Appointment, Employment, Evaluation, Reassignment, or Duties of a Public Officer or Employee, Including Without Limitation the Port Director

Section 551.072 - Real Estate

- a. Deliberate the Purchase, Exchange, Lease or Value of Property on Galveston and Pelican Island

Section 551.087 - Economic Development Negotiation

- a. Discuss or Deliberate Regarding Commercial or Financial Information Received from a Business Prospect Seeking to Locate, Stay, or Expand at the Port of Galveston, or Deliberate the offer of a Financial or Other Incentive to such a Business Prospect

E. RECONVENE REGULAR MONTHLY MEETING

- E.1. **Discuss And Consider Action, If Any, On Specific Matters Discussed In Executive Session Which Were Listed On The Agenda In Sufficient Detail To Provide Notice To The Public As Required By The Texas Open Meetings Act**

F. BUSINESS ITEMS

F.1. Consider And Approve CFO Report - Consent Agenda

- Consider Board and Staff Expense Reports (a.)
- Consider Financial Statements (b.)
- Accept Port Investments Report (c.)
- Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances Report (d.)
- Accept Cash Flow Projections (e.)
- Accept Monthly Delinquent Accounts Receivable Analysis (f.)
- Accept Vendor Check Register Report (g.)
- Consider Trade Development (h.)

Documents:

[CFO REPORT 12 12 2023.PDF](#)
[A.PDF](#)
[B.PDF](#)
[C.PDF](#)
[D.PDF](#)

[E.PDF](#)
[F.PDF](#)
[G.PDF](#)
[H.PDF](#)

F.2. Discuss And Consider Approval Of 2023 Employee Incentive Payment Based On Prior Approved Compensation And Benefits Policy

Documents:

[F2.PDF](#)

F.3. Consider And Approve Incentive / Employee Retainage Plan For Senior Management And Personnel

Documents:

[F3.PDF](#)

F.4. Discuss And Consider The Write Off Of Assets And / Or Receivables With Individual Net Book Value In Excess Of \$5,000.00

Documents:

[F4.PDF](#)

F.5. Discuss And Consider For Approval, The Renewal Of Active Stevedore License Applications For The Calendar Year 2024

Documents:

[F5.PDF](#)

F.6. Consider And Approve A Resolution Of The Board Of Trustees Of The Galveston Wharves Determining That The Competitive Sealed Proposal Method Provides The Best Value For The West End Cargo Expansion Project

Documents:

[F6.PDF](#)

F.7. Consider And Approve Delegated Authority For Chief Engineer To Sign TXDOT Monthly Progress And Reimbursement Requests

Documents:

[F7.PDF](#)

F.8. Consider And Approve Construction Contract Between The Board Of Trustees Of The Galveston Wharves And Crescent Engineering Co. Inc. Dba Crescent Electric For Installation Of The EV Chargers At Lot A, Lot B, And Express Lot At A Total Amount Not To Exceed \$50,074.19 And A Total Project Budget Of \$55,000.00

Documents:

[F8.PDF](#)

F.9. Consider And Approve A Contract With 3C Safety For Safety Consulting, Training, And Program Design Services For A One-Year Contract With Two One-Year Options

Documents:

[F9.PDF](#)

F.10. Discuss And Consider Consulting Agreement With W.R. Brannon & Associates, LLC, And Review State Legislative Progress Report

Documents:

[F10.PDF](#)

F.11. Discuss And Consider Compensation Of The Port Director/CEO

Documents:

[F11.PDF](#)

F.12. Appoint Joint Committee Port And City Council

Documents:

[F12.PDF](#)

G. COMMENTS FROM THE BOARD OF TRUSTEES

Pursuant to Texas Government Code Section 551.0415, Trustees may report on any of the following items:

1. Expressions of thanks, gratitude, and condolences
2. Information regarding holiday schedules
3. Honorary or salutary recognition of a public official, public employee, or other citizen
4. Reminders regarding Galveston Wharves events
5. Reminders regarding community events
6. Health and safety announcements

H. SET DATE OF NEXT BOARD MEETING, TIME AND LOCATION

I. ADJOURNMENT

I certify that the above Notice of Meeting was posted in a place convenient to the public, in accordance with Chapter 551 of the Texas Government Code, on or before 4:00 p.m. Friday, December 8, 2023.

Rodger Rees, Port Director/CEO

